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NOTICE: I keep a dated record of the services I provide you. You may ask to see and copy that record. You may also ask to correct that record. I will not disclose your records to others unless you direct me to do so or unless the law authorizes or compels me to do so. You may see your record or get more information about it from my office staff. The fees for copying records, searching for records or editing records are as follows:

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